

A Corporation Not-for-Profit

Tuesday, June 19th, 2016

CALLED TO ORDER: Jeff Wiegand called the meeting to order at 5:59 PM on Tuesday, July 19th, 2016.

Jenny Glassmoyer from ARC committee – wanted to discuss 4474 Oak View. Disagrees with the decision on the form. Discussion was had regarding the procedure of approving or denying applications.

NOTICE: Proof of Notice was given in ordinance with Florida Statute 720 and the association documents.

QUORUM: Determine of a quorum of the Board was present: President; Jeff Wiegand, Vice President; Danny Noa, Treasurer; Tom Kendig, and Director; Tom Harriman. Absent is Secretary Suzanne Monroe.

MINUTES: **MOTION** made by Jeff and seconded by Danny to approve the minutes as presented. Motion passed unanimously.

PRESIDENTS REPORT: Lighting was done on Oak Circle N and S. May need to look at the globes in the near future. The Association will need to get a quote soon for sidewalk grinding and gutters. There are 4 or 5 spots that need to be done. Seal Coating was discussed. **Motion** made by Jeff and seconded by Danny to accept Felton's bid as long as the Maintenance Board of Directors feels the same way. Motion passed unanimously. Danny also suggested an October or November start date for the seal coating project.

FINANCIALS – Michelle called and emailed most of the homeowners who are late with their payments. Danny motioned and Tom K seconded to have Sunstate Management send anyone who is three quarters past due to the attorney on July 31st. Discussion was had. **Motion** made by Jeff and seconded by Tom H to send anyone who is two or three quarters past due in the assessments to the attorney. Motion passed unanimously. Reserves – will be spent on the paving, and possibly some gutter issues and sidewalk grinding. As attached to these corporate records, the Board of Directors accepted the financials into the corporate records for future audit.

MANAGEMENT – Michelle discussed compliance and the procedure that Sunstate Management is following.

HOMEOWNER COMMENTS:

- A homeowner asked about compliance letters and how to respond.
- Another homeowner asked about the frequency of open houses. 4624 Trails Dr. concerns on whether or not someone lives there.
- Hot Dog truck has been spotted again so we are going to start keeping an eye out.

 Homeowner made comment about focusing on maybe one issue per month with compliance, and making homeowners aware of what the management company would be looking for each month. Michelle explained that the management company takes a very friendly approach and appropriate time is given for violations to be remedied.

ADJOURNMENT – Meeting adjourned at 7:05 p.m.

NEXT METING – August 16st, 2016: 6:00